

## PLANNING & ECONOMIC DEVELOPMENT COMMITTEE MINUTES

December 1, 2010

**ATTENDANCE:** Legislator Roger Mills, Chair, Legislator Cynthia Aikman, Legislator George Fearon, Legislator Tim Lattimore, Legislator Pat Mahunik, and Legislator Paul Pinckney

**EXCUSED:** Legislator Dan Sincebaugh

**OTHERS PRESENT:** Tom Squires, County Administrator, Chairman Peter Tortorici, Stephen Lynch, Director of Planning, Bruce Natale, County Environmental Engineer, Suzanne Gauthier, Planning Administrative Assistant, Meg Vanek, Executive Director Office of Tourism, Doug Ververs, Cornell Cooperative Extension, Terry Masterson, Cayuga County Economic Development Agency(CEDA), Justin Murphy, The Citizen

**CALL TO ORDER:** Roger Mills, Chair, called the Planning and Economic Development Committee Meeting to order on Wednesday December 1, 2010, at the Cayuga County Office Building, Caucus Room 1, 6<sup>th</sup> Floor at 4:05 p.m.

### **APPROVED MINUTES:**

Mills asked for a motion to approve the minutes with correction for the Planning and Economic Development Committee Meeting of November 2, 2010. Motion by Fearon, 2<sup>nd</sup> by Aikman. All in favor, passed.

### **PRESENTATION-** Bruce Natale, Comprehensive Sustainable Energy Plan

Bruce Natale discussed the report "City of Auburn and Cayuga County Material Conservation Study: Eliminate Waste- Together We Can" which was a follow up to the "City of Auburn and Cayuga County Comprehensive Sustainable Energy and Development Plan." This work included audits of all major City and County facilities; review and recommendations to improve waste reduction and recycling programs in the City, County, Villages and Towns; and recommendations for food establishments including evaluation of use of food, oil and grease in biodigesters. The report recommends that the City and County together adopt a goal of achieving a minimum recycling rate of 25 percent by 2013 and waste reduction goal of at least 50 percent by 2015. Roger Mills encouraged a follow-up of the items in this report. A schedule is to be set up to develop a new County Solid Waste Plan.

### **APPOINTMENTS AND RE-APPOINTMENTS**

Cayuga County Water Quality Management Agency (WQMA)

All appointments are one year (January 1, 2011 through December 31, 2011)

#### Environmental Advisors:

Stephen Lynch, Director of Planning and Economic Development

Eileen O'Connor, Director of Cayuga County Environmental Health

Gary Duckett, Director of Cayuga County Parks and Trails

Ron Podolak, Director of Cayuga County Soil and Water Conservation District

Bruce Natale, Cayuga County Solid Waste Management Program Advisor

Doug Ververs, Cayuga County Cooperative Extension Director

#### Non-County, Local Officials:

Ed Wagner, Town of Owasco, 57 Willowbrook Drive, Auburn, NY 13021

Vicky Murphy, City of Auburn, Memorial City Hall, 24 South St., Auburn, NY

Harry Hinman, Cayuga County Assoc. of Villages, PO Box 13, Weedsport, NY 13166

Keith Batman, 3649 Keese Road, Moravia, NY 13118

#### Waterbody Associations:

Dale Powell, Duke Lake Association, 192 East Lake Rd., Port Byron, NY 13140

Barbara Harvey, Lake Cuomo Association, 1220 Lake Como Road, Cortland, NY 13045

John Corcoran, Owasco Watershed Lake Assoc., 11790 State Route 90, Locke, NY 13092

Jim Young, Cayuga Lake Watershed Network, 4549 State Rte 34B, Union Springs, NY 13160

Motion by Aikman, 2<sup>nd</sup> by Fearon to present names to Legislature for approval. All in favor, passed.

Cayuga County Planning Board (CCPB)

Positions/appointments are one year (January 1, 2011 through December 31, 2011)

Chairman, Keith Welch, Town of Scipio, 3149 Center Road, Moravia, NY 13118

Vice-Chair: Tom Lloyd, Town of Cato, 10460 Jordan Road, Jordan NY 13080

Secretary: Bob Amerman, Town of Summerhill, 13473 State Route 90 Locke, NY 13092

Motion by Aikman, 2nd by Fearon to present names to Legislature for approval. All in favor, passed.

CCIDA- Reappointments

Carol Contiguglia, 125 South Hoopes Avenue, Auburn, NY, term: 1/1/11 through 12/31/12

John Latanyshyn, 5663 Silver Street Road, Auburn, NY, term: 1/1/11 through 12/31/12

Paul W. Lattimore, 363 Cottonwood Lane, Auburn, NY, term: 1/1/11 through 12/31/21

Raymond Lockwood, 1877 State Route 326, Auburn, NY, term: 1/1/11 through 12/31/12

Vijay K. Mital, 52 Kearney Ave., Auburn, NY, term: 1/1/11 through 12/31/12

Motion by Fearon, 2nd by Aikman to present names to Legislature for approval. All in favor, passed.

Ag and Farmland Protection Board- Reappointments

Four Years 1/01/11 – 12/31/14

Don Waterman, 1032 Spring Lake Road, Port Byron, N.Y. 13140

James LaFave, 3068 Goose Street, Locke, N.Y. 13092

Motion by Aikman, 2nd by Fearon to present names to Legislature for approval. All in favor, passed.

OFFICE OF TOURISM UPDATE- Meg Vanek, Executive Director

RESOLUTION:

**12-10-PL-1** AMENDING 2010 CAYUGA COUNTY BUDGET TO MORE ACCURATELY REFLECT FUNDS RECEIVED AND EXPENDED FOR PROMOTION OF TOURISM

Meg Vanek explained that the levels of occupancy tax revenues have been increasing in recent months and have been approaching 2008 levels. This resolution more accurately reflects those revenues.

Motioned by Aikman, 2<sup>nd</sup> Fearon to approve resolution. All in favor. Members indicated their approval by signing the resolution.

Committee asked Meg if there have been any issues related to the collection of tax. Meg stated some operations were slow to pay; however no delinquencies this year. The "I Love New York" funds have not been approved; therefore those revenues have not been budgeted for in the 2011 Budget.

PLANNING AND ECONOMIC DEVELOPMENT UPDATE -Steve Lynch, Director

- CEDA- A informational presentation to approximately twenty banks and financial institutions was held on December 1<sup>st</sup>. The presentations by City and County Economic Development personnel described the various programs available to local businesses for retention and expansion. Discussion followed on regional economic development programs.
- Bruce Natale updated the committee on the underground tank pulls at the Historic Post Office site and cleanup at the Meridian Brownfield site. Committee discussion followed on the Owasco Flats restoration project and the Environmental Facilities grant application.
- Planning staff vacation requests carry forward.

Motion by Fearon, 2<sup>nd</sup> by Aikman to approve Department of Planning requests to carry forward vacation time within the scope of the contracts. All in favor, passed.

CORNELL COOPERATIVE EXTENSION UPDATE- Doug Ververs, Executive Director

- Cornell Regional Farm and Small Business Income tax School to be held on December 9, 2010.
- Green Grass, Green Jobs update
- Cornell Agribusiness Economic Outlook Conference to be held December 14, 2010.  
A brief discussion was held on the Federal Milk Pricing Order.

CAYUGA ECONOMIC DEVELOPMENT AGENCY (CEDA) - Terry Masterson

Terry briefed the committee on the progress of the agency to date. The office will be moving to the third floor of Stardust Foundation Building on State Street. Terry has visited 43 businesses and is currently working with nine businesses to determine the appropriate assistance packages available to the companies. County Planning staff is assisting to create a GIS property database to list available sites and locations available within the County. The development of a strategic plan is underway with emphasis on the analysis of data to assess what Auburn and Cayuga County economic strengths and weakness are and to assess which business industries would have the greatest impact on the County.

RESOLUTION:

**12-10-PL-2 AUTHORIZING THE CHAIRMAN OF THE LEGISLATURE TO SIGN A LEASE AGREEMENT WITH CMS IMAGING SOLUTIONS FOR A REPLACEMENT COPIER FOR THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT.**

Committee stated the need to change the signature page to list the Ways and Means members.

Motioned by Aikman, 2<sup>nd</sup> Fearon to approve resolution with change. All in favor. Members indicated their approval by signing the resolution.

Correspondence to be included with minutes:

- 1) Letter of Recognition for Geoff Milz and Stephen Lynch from Town of Sterling for work on the Town of Sterling and the Village of Fair Haven Comprehensive Plan
- 2) Letter from Steve Cuddeback, Cayuga County Soil and Water Board, opposing the relocation of the Water Inspector.

ADJOURNMENT: Pinckney motioned to adjourn the Planning and Economic Development Committee meeting at 5:33 p.m., seconded by Fearon. All in favor, passed.

Next Planning & Economic Development Committee Meeting is scheduled for January 4, 2011 at 5:30 p.m.

Respectfully submitted,  
Suzanne Gauthier, Administrative Assistant

**Minutes of December 1, 2010 approved by Fearon, seconded by Aikman, as written. All in favor.**