

**PLANNING & ECONOMIC DEVELOPMENT
COMMITTEE MINUTES
December 4, 2007**

ATTENDANCE: Hon. Legislator Daniel Schuster, Chair, Hon. Legislator Christopher Palermo, Vice-Chair (arrived at 5:38 p.m.), Hon. Legislator Ann Petrus, Hon. Legislator Michele Sedor, and the Hon. Legislator Peter Tortorici

EXCUSED: Hon. Legislator Linda Murphy, and the Hon. Legislator Steven Netti

OTHERS PRESENT: Wayne Allen, County Manager, Hon. Legislator George Fearon, Chairman, Hon. Legislator Steve Cuddeback, Hon. Legislator Francis Mitchell, Hon. Legislator-Elect Daniel Sincebaugh, Suzanne Gauthier, Stephen Lynch, Director of Planning, Dog Ververs, Cornell Cooperative Extension Director, Edward F. Herrling, Employment & Training Director II, Meg Vanek, Director of Office of Tourism, and Lisa Sigona, Recording Secretary

CALL TO ORDER: Hon. Legislator Daniel Schuster, Chair, called the Planning and Economic Development Committee Meeting to order on Tuesday, December 4, 2007, at the Cayuga County Office Building, Caucus Room 1, 6th Floor at 5:35 p.m.

APPROVED MINUTES: Hon. Legislator Schuster asked for a motion to approve the minutes for the Planning and Economic Development Committee Meeting of November 7, 2007. Motioned by Hon. Legislator Petrus, seconded by Hon. Legislator Tortorici. Unanimously all in favor, passed.

APPOINTMENTS AND RE-APPOINTMENTS: The Cayuga County Water and Sewer Authority and the Central New York Regional Planning and Development Board both had appointments/re-appointments on the agenda for the Planning and Economic Development Committee this evening. The Committee has asked for a list of everyone on both boards and the term limits each member has left on the respective boards. The Committee would like to review the information before the appointments come to the legislative floor on December 18, 2007. **Tabled.**

RESOLUTIONS:

- 1.) Authorizing Execution of Agreement Between Cayuga County and the New York State Housing Trust Fund Office of Small Cities Community Development Block Grant Program for \$600,000.00 in Grant Funding for Cayuga County Sewer District #2, Phase 1B in the Town of Sterling and Village of Fair Haven and Accepting Administrative Revenue Funds for Project Implementation by Planning Department. **Motioned by Mrs. Sedor, seconded by Mr. Palermo. Discussion: This resolution was pulled last month due to contract language that was not previously in CDBG contracts with the County of Cayuga. Committee asked Mr. Lynch to have County Attorney Westphal for opinion on contract language. Mr. Westphal has removed contract language that was not in previous contracts. Unanimously all in favor, passed.**
- 2.) Amending the 2007 Cayuga County Budget to More Accurately Reflect Funds Received and Expended for Tourism Promotion. **Motioned by Mrs. Petrus, seconded by Mrs. Sedor. Discussion: Mrs. Vanek explained to Committee this is standard and it is strictly money in/money out. Unanimously all in favor, passed.**
- 3.) Authorizing the transfer of \$5,000.00 from FY'07 Planning Department Professional Services Budget Account 8020.400.059-A to the County of Cayuga Public Utility Service Agency (CCPUSA). **Motioned by Mr. Tortorici, seconded by Mrs. Sedor. Discussion: The Committee should have received a letter from Mr. Schuster explaining what is happening**

with the money. Expanded by referendum for alternative energy projects to help reduce costs to some businesses and residents. Unanimously all in favor, passed.

COMMITTEE DISCUSSION:

EMPLOYMENT & TRAINING UPDATE – Edward Herrling

Mr. Herrling requested of the Committee permission to buy 2 desktop computers that are 100% funded. He would also like to purchase a computer cart that secures the twelve (12) to fourteen (14) laptops the department owns along with charging the batteries of the laptops. It is approximately \$1,357 for the computer cart with eight (8) locks for each laptop at \$35/each. Mr. Herrling wanted to discuss this first with his Oversight Committee. He will take it to the Computer Committee and have a resolution forthcoming. All costs will be 100% funded. **Motioned was made by Mr. Palermo, seconded by Mr. Tortorici for Mr. Herrling to proceed with requests and to go through appropriate committees for approval (Computer Committee, Planning & Economic Development Committee and Ways & Means Committee). Unanimously all in favor, passed.**

CORNELL COOPERATIVE EXTENSION YEAR END COMMENTS – Doug Ververs

Mr. Ververs updated the Committee on the Tax School to be held on December 13, 2007. He also passed around to the Committee flyers on **“The P Project Reducing Phosphorus in the Finger Lakes”**. Mr. Ververs discussed with Committee the Cayuga County Soil Test Summary in which 1,200 Commercial Agricultural Samples were done along with 141 Homeowner Samples. It was noted that phosphorus reduction was dramatic, particularly in the homeowner samples, down by 50%. The phosphorus has been taken out of the fertilizers, reducing the reduction of phosphorus in the soil samples.

The Soil Report for Cayuga County is available online at:
http://nmsp.css.cornell.edu/publications/soil_test_summaries.asp

TOURISM BOARD UPDATE – Meg Vanek

Mrs. Vanek had nothing new to report to the Tourism Board but wanted to be at the last meeting in case there were any questions and/or concerns regarding the Office of Tourism Board. The Committee thanked her for coming, at this time there are no concerns, and they will see Mrs. Vanek in the New Year.

PLANNING DEPARTMENT UPDATE – Stephen Lynch

Mr. Lynch updated the Committee that the Civil Service Commission has agreed to extend the list for Senior Planner so that he may ask for a certified list in order to hire a Senior Planner after 1/1/08.

There will be a meeting on the 5th Floor, Conference Room, at 9:30 a.m. on Friday, December 7, 2007 to regarding CCPUSA.

Mr. Lynch invited Committee Members on a tour of the Fenner Wind Farms, this coming Saturday, December 8, 2007. The tour will leave from the Scipio Town Barn at 9:00 a.m.

Next Planning & Economic Development Committee Meeting is scheduled for Monday, January 7, 2008 at 5:30 p.m.

ADJOURNMENT: Hon. Legislator Christopher Palermo motioned to adjourn the Planning & Economic Development Committee Meeting at 6:03 p.m., seconded by Hon. Legislator Michele Sedor, all in favor of motion to adjourn.

*Respectfully Submitted,
Lisa Sigona, Recording Secretary*

Minutes Approved: 1.7.08